

RETAILERS' SALES TAX REGISTRATION EVENT CERTIFICATE

NOT VALID FOR TAX  EXEMPT PURCHASE

Osawatomie Farmers Market 2019

Event Certificate

State of Kansas

Registration Certificate valid for events only
Tax Account Number: See Events Sales Tax Return
File return within 30 days of event

ST-51 (Rev. 6-13)

REMOVE AND DISPLAY CERTIFICATE ABOVE

INSTRUCTIONS

This packet is intended for vendors who sell four or fewer times in Kansas each year. Most vendors selling in Kansas are required to collect and remit sales tax, including not for profit groups.

If you have received this packet and **have** a Kansas sales tax number, please follow the instructions below:

- Write your Kansas sales tax number on the return and return it in the envelope provided.
- Do not include sales figures or payment. These sales must be included on your regularly filed online sales tax return at www.webtax.org.

If you **do not** have a Kansas sales tax number, please follow the instructions below.

- This return and tax account number are specific to the event that appears in the Event Name box.
- You must remit your sales tax within 30 days following the event.
- You must file a return even if there were no taxable sales.
- The name and location of the event appears in the Event Name box.
- Complete the Vendor Name box.

- Write the Tax Account Number on your check or money order.
- Make a copy of the return for your records.
- Visit our website at www.ksrevenue.org for more information about special events, tax bracket cards and forms.

COMPLETING THE KANSAS SALES TAX SPECIAL EVENT RETURN

- Line 1** - Enter the total gross receipts or sales for the event. Do not include the sales tax in this figure.
- Line 2** - Enter the cost of tangible personal property consumed or used by you that was purchased without tax. For example, items removed from inventory and used by you.
- Line 3** - Enter the total allowable deductions (if any). Find allowable deductions at <http://www.ksrevenue.org/pdf/st16>.
- Line 4** - Add lines 1 and 2, and subtract Line 3. Enter the result on Line 4.
- Line 5** - Multiply Line 4 by the appropriate tax rate percentage shown and enter the result on Line 5.
- Line 6** - Enter the total due in sales tax and remit immediately after the event.

Detach and send with payment

ST-16SE

(Rev. 5-17)

Kansas Sales Tax Special Events Return

FOR OFFICE USE ONLY

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Event Tax Account Number SENK09275261F01		Enter your Kansas Sales Tax Number* if not using the event number	
Beginning Date 6/1/2019	Ending Date 10/31/2019	Due Date 11/30/2019	Jurisdiction Code OSAMI
Event Name, Street Address and City Osawatomie Farmers Market 2019 City of Osawatomie Osawatomie		Vendor Name, Business Name, Address and Contact Phone Number	
I certify this return is correct. Vendor Sign here		Daytime Phone Number	

- 1. Gross Sales/ Receipts
- 2. Tangible Personal Property Consumed
- 3. Deductions
- 4. Add lines 1 & 2 minus Line 3
- 5. Multiple Line 4 by tax rate shown
- 6. Total Due

Tax Rate
9.250%

Payment Amount \$

Contact us at 785-207-1572 or email KDOR_special.events@ks.gov for assistance.

Make your check or money order payable to Retailers' Sales Tax and remit in the envelope provided or send to KDOR, Attn: Special Events, 7600 W 119th St. Overland Park, KS 66213.